

**College of Art and Built Environment
Kwame Nkrumah University of Science and
Technology, Kumasi**

College Research Fund (CRF) Application Form

SUMMARY TITLE PAGE
(Use the standard tables as provided)

1. Project Title:

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2. Proposed Thematic Link(s):

Add extra rows if needed	Arrange in order of Relevance

3. Research Team

Principal Investigator/Team-leader <i>(Name of person, Department, Faculty, and College)</i>	
Contact Information of Principal Investigator/Team-leader (Email and telephone)	
Other Investigators: <i>(Name of other persons, Departments, Faculties, and Colleges involved in the project)</i>	
External strategic Partner where applicable (Name, and Organisation)	

4. Project Period

Start and End Date (month/year)	
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5. Preliminary Estimated Budget

Estimated budget required	GHC
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6. Date, Name and Signature

Name of Principal Investigator:

Signature of Principal Investigator:

Date:

DESCRIPTION of the PROJECT

(Start on a new page) (Use the standard tables provided where possible)

1. Project Title (Full title and acronym where applicable):

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2. Project Idea and Concept

(Describe in one concise paragraph the main research question, the main hypothesis, the conceptual approach and the main expected impact of the proposed project)

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3. Proposed Thematic Link(s):

Add extra rows if need be	Arrange in order of Relevance

4. Geographic Location of Research:

Study Areas	Arrange in order of Relevance
E.g. Kumasi (+ suburb)	

5. Project Period

Start and End Date (month/year)	
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6. Project Description

(Describe the project, for the evaluator to get a clear insight of what the project is about and how it will be implemented pay attention to the following: (i) the topic in its broader context, (ii) a problem statement, (iii) the research questions and hypotheses, (iv) the overall and specific objectives of the research, (v) the research approach, and the research methodologies, (vi) the anticipated results and deliverables. Use a maximum of 1500 words. In addition, provide a logical framework.

Problem statement

Research questions

Overall and specific objectives of the research

Project approach and the research methodology

Anticipated results and deliverables

7. Relevance

(Describe the project, for the evaluator to understand its relevance. Use at least the evaluation criteria as reference for the description of the relevance: i.e. theme relevance and development relevance. Indicate the relevance of the specific research case or location. Use a maximum of 750 words).

8. Embedding of the Project

(Indicate how the proposed project is linked to ongoing research or knowledge development at the departments and to other major research of importance for the topic. Use a maximum of 250 words).

9. Strengths of the Research Team

(Briefly indicate the strength of the research team, especially in relation to the topic. Do not mention person names, but mention academic cores and names of departments when necessary. Use a maximum of 250 words).

10. Optionally: any other Information

(Provide any other information you deem of importance for evaluating the proposal. Use a maximum of 150 words. In addition, you may wish to submit a list of references, not exceeding 5 titles).

11. Outputs

(Provide an estimate of the intended output)

S.N.	Intended Output	Number
1	Business set up, inventions, patents, incubators, etc.	
2	Research reports	
3	Articles for peer reviewed journals	
4	MSc theses	
5	Contribution to PhD theses	
6	Other Professional publications / products:	
7	Others... <i>Specify</i>	

12. Budget Estimate

(Indicate what size of project that you envisage)

	Requested Grant from KReF	Envisaged Co-funding (where applicable)
Estimated Size of project (<i>GHC</i>)		

Budget Estimate, KReF Grant and Co-funding envisaged

(Provide a table with a (detailed) itemized budget estimate, showing type of costs, quantities, unit costs and total costs). Specify which costs the College Grant should cover and which costs co-funding will cover (if applicable). Indicate whether co-funding is secured or expected.

(A simple table is presented below ONLY as GUIDANCE – Feel free to develop a more detailed one as appropriate).

Quantity	Budget Element	Requested Grant from CRG	
		Unit	Total
	Research Assistant (MSc Student)		
	Research Supplies		
	Local Travel and Sample collection		
	Secretarial/Reporting/Communications		
	Study teams meeting/Workshops		
	Total		

Budget Justification

(Provide justification for the costs indicated above)

Page Limit

The page limit for each proposal will be 10 pages. These do not include annexes.

References:

ANNEX A – CVs of Main Researchers

(Provide brief CVs, maximum 3 pages of the PI and key personnel with most relevant information of importance for evaluating the strength of the research team).

ANNEX B – Letters of Support of Departments, Units and Partner Institutions

(Provide a Letter of Intent from all heads of participating departments).

FOR KReF OFFICIAL USE ONLY
<p>ELIGIBILITY: Tick as appropriate</p> <ul style="list-style-type: none"> 1- Date Received 2- Eligible partners 3- Project duration 4- Budget 5- Application form completed 6- 7- Abridged CVs of PI and all sub-PIs included 8- Endorsement by HOD